Admission to the College of Education and Human Sciences:

- Four years of English that include intensive reading and writing experience;
- Two years of one foreign language;
- Four years of mathematics, that include Algebra I, II, geometry and one year that builds on a knowledge of algebra;
- Three years of natural sciences that include at least two years selected from biology, physics, chemistry, and earth science and one year of laboratory instruction;
- Three years of social studies, to include at least one year of American and/or world history and one year of history, American government, and/or geography.

Transfer and Readmitted Students

Transfer students from universities or colleges outside of UNL and readmitted students seeking admission to the College of Education and Human Sciences must have an accumulated average of 2.0 on a 4.0 scale or above and no high school deficiencies. Students who do not meet these requirements must enroll as deciding students in the Exploratory and Pre-Professional Advising Center or in another college. Once they have completed 12 graded hours at UNL with a minimum 2.0 grade point average, and have removed any high school deficiencies, UNL students may apply for admission to the College.

Transfer and readmitted students must meet the graduation requirements for the College of Education and Human Sciences as stated in the current catalog in effect at the time they enter or reenter the College.

Students who left the College on probation, or who were dismissed, may seek readmission to the College after two semesters by applying to the UNL Admissions Office. Readmission is not assured. However, the admissions committee is receptive to giving students a second opportunity to be successful. The committee is interested in knowing what the student has done in the intervening period that would suggest the student will be successful when readmitted. Successfully completing correspondence courses and/or community college courses is an effective way to demonstrate one's commitment to academic success.

Transferring from Other Colleges within UNL

Students transferring to the College of Education and Human Sciences from another University of Nebraska–Lincoln college or from the Exploratory and Pre-Professional Advising Center must have a minimum cumulative GPA of 2.0, be in good academic standing, and meet the freshman entrance requirements that exist at the time of their admission to the College of Education and Human Sciences. Students must fulfill degree requirements that exist at the time of their admission to the college, not at the time they enter UNL.

To remain current, College of Education and Human Sciences students must enroll in, and complete, at least one UNL course that will apply toward degree requirements during a 12 month period. Students who readmit following an absence of one year or more must meet all requirements in the Undergraduate Catalog in effect at the time of readmission and enrollment. Students who transfer to another UNL college and later return to the College of Education and Human Sciences will be considered readmitted students. Students who transfer out of a teacher education program, but who continue their certification program while seeking a degree in another UNL college, are exempt from this policy.

International Students

The College of Education and Human Sciences welcomes undergraduate international students. As a part of admission to the College, international students must have the following high school preparation to be eligible for guaranteed admission to the College of Education and Human Sciences:

- An ACT of 20 or SAT of 950, or rank in the upper half of their high school graduating class, and
- Four years of English that include intensive reading and writing experience;
- Two years of one foreign language;
- Four years of mathematics, that include Algebra I, II, geometry and one year that builds on a knowledge of algebra;
- Three years of natural sciences that include at least two years selected from biology, physics, chemistry, and earth science and one year of laboratory instruction;
- Three years of social studies, to include at least one year of American and/or world history and one year of history, American government, and/or geography.
Most students require 2-3 hours of preparation for every hour in class, so a schedule of 12 credit hours is actually equivalent to a 36-48 hour a week job.

Outside work may interfere with academic success. The student who must work should plan to take a lighter load and consider taking some summer sessions or an extra semester or two to complete the work required for a degree.

Students should check if restrictions on the number of graded hours each term govern their continued eligibility for medical/auto insurance, scholarships, and/or financial aid.

**Credit Rules**

**Credit by Exam**

Students who believe that previous experience satisfies course requirements may approach the appropriate academic department for possible credit by exam options. Credit is rarely given simply for work experience.

**Dual Degrees**

Students in the College of Education and Human Sciences may earn a bachelor of science degree from the College of Education and Human Sciences and a bachelor of science degree from another UNL college. Students must complete the degree requirements for both colleges and a minimum of 30 credit hours beyond their primary college.

**Inter-college Majors**

A student in the College of Education and Human Sciences pursuing a bachelor of science in teaching learning and teacher education with a secondary education endorsement may also complete a major in mathematics in the College of Arts and Sciences by permission of the College of Education and Human Sciences. The student must complete all degree requirements in the College of Education and Human Sciences and the requirements of the arts and sciences major. Because students will not be earning a degree from the College of Arts and Sciences, they may not be eligible for arts and sciences scholarships and aid, but they may be eligible for education and human sciences scholarships and aid.

**Student Recognition**

**Dean's List**

A Dean's List of Education and Human Sciences and dual matriculated students who meet the stated criteria is published in the fall and spring semesters. To be eligible, students must have a minimum semester grade point average of 3.75 in 12 or more graded semester hours. Exceptions are made for students taking required courses offered only on a Pass/No Pass basis.

Student teachers and practica students who either

1. enter the semester of student teaching with a cumulative GPA of 3.75 or above, or
2. earn a 3.75 GPA during the preceding semester on the basis of 12 or more graded semester hours, will be eligible for the Dean’s List with recommendation from the University supervisor.

Post-baccalaureate students working on certifications are eligible upon request to the Director of Advising, but only undergraduate hours apply.

**Degrees with Distinction**

In recognition of outstanding academic excellence, the College of Education and Human Sciences recommends the bachelor’s degree...
With Distinction, With High Distinction and With Highest Distinction. All students graduating with distinction must meet the following criteria:

- Candidates must have completed at least 60 hours at UNL (Child, Youth and Family Studies students enrolled at UNO) by the time of graduation.
- Persons in teaching endorsement programs must satisfactorily complete student teaching; persons in non-endorsement programs must satisfactorily fulfill practica or other internship experiences as required by their programs of study.
- Eligibility is based on the cumulative grade point average of all credit hours taken at UNL (UNO) prior to the beginning of the term in which the student receives his or her degree.

**Highest Distinction.** Candidates for the bachelors degree who have successfully completed the program to which they were admitted and achieved a 4.0 cumulative grade point average.

**High Distinction.** Candidates for the bachelors degree who have successfully completed the program to which they were admitted and achieved a 3.950 thru 3.999 cumulative grade point average.

**Distinction.** Candidates for the bachelors degree who have successfully completed the program to which they were admitted and have achieved a 3.850 thru 3.949 cumulative grade point average.

**Undergraduate Scholarships and Fellowships**
In addition to the scholarships awarded by the University, the College of Education and Human Sciences awards a number of scholarships funded by various donors—individuals, organizations and foundations. Criteria for awarding these scholarships vary to meet the wishes of the donors but often include financial need, academic performance, major area of study and class standing.

Scholarships which vary in amount are awarded annually to incoming first time, transfer, and continuing College of Education and Human Sciences students. First-time freshmen need to complete the UNL Application for Admission and the FAFSA. Continuing students should complete, annually, the scholarship application through their MyRED account, and include a resume. Completion of the FAFSA is also recommended.

**Substitutions and Waivers**
In rare cases, there may be a need for students to request a special substitution or waiver to curriculum requirements. Such a request is made only in exceptional and unusual circumstances and cannot serve as an excuse for not following correct degree requirements. Specific instructions and procedures are available from students’ academic advisors in the Student Services Center, 105 Henzlik Hall.

**Catalog to Use**
Students are responsible for following the rules, policies and requirements found in the UNL Undergraduate Catalog for the academic year in which they were last admitted to a program in the College of Education and Human Sciences. Students must complete all program requirements from a single catalog year. In consultation with their advisor, a student may choose to move to and follow a subsequent catalog if it is in their best interest.

**College Degree Requirements**

**Grade Rules**

**Minimum Grade Requirements**
Grade requirements vary from major to major. Please see the appropriate major listing or check with your advisor regarding minimum grade requirements.

**Pass/No Pass Option**
CEHS students are allowed to take up to 12 hours of Pass/No Pass (P/ N) credit. The college departments vary on P/N policies. Students should check with their advisor to be certain they qualify for the Pass/No Pass option.

**Grade Appeals**
Any student enrolled in a course in the College of Education and Human Sciences who wishes to appeal alleged unfair and prejudicial treatment by a faculty member shall present his/her appeal in writing to the Dean’s Office no later than 30 days after notice of the student’s final course grade has been mailed from campus.

Students may use and are encouraged to use the following sequential procedures to appeal the grade. The problem may be solved at any of the levels of the appeal procedure.

1. Contact the instructor. Frequently the problems can be solved at this point.
2. Submit a request to the chair of the department.
3. Take the case to the departmental Grading Appeals Committee. The Committee is contacted by the department chair.
4. Take the case to the College Appeals, Retention and Certification Committee by contacting the Dean’s Office.

The complaint will be forwarded to a committee consisting of faculty and student representatives. After a hearing, the Committee will make a written recommendation regarding the appeal. The Committee’s recommendation is binding on the appealing student and faculty member.

**Transfer Credit Rules**

**Acceptance of Transfer Grades**
- Grades earned at UNL, UNO, UNK
- Grades of D-, D, D+, and C- satisfy requirements in all programs in the College unless specified otherwise. Students who receive a grade of D-, D, D+, C- however, are encouraged to retake the course.
- Grades earned outside the University of Nebraska system

The college will accept no more than 9 credit hours of grades less than a C from any program outside the University of Nebraska system. Grades below a C can only be applied to general education requirements and elective classes.

**Maximum Number of Hours for Transfer**
Transfer courses are evaluated by the University and by the College to determine UNL and College course equivalencies. The College determines which courses will be accepted and how they will apply toward degree requirements. Sixty (60) is the maximum number of hours that will be accepted on transfer from a two-year college. Ninety (90) is the maximum number of hours that will be accepted on transfer from accredited four-year colleges and universities.

Courses taken 10 years before admission or readmission to the College will be evaluated by the major department to determine if it is appropriate
to accept those courses for transfer credit and for application to degree requirements. Specific courses will be reviewed in keeping with the guidelines specified by each department.

**Transfer Credit from Technical, Non-Accredited and Foreign Institutions**

Students who desire to transfer from these institutions must have each course evaluated by the appropriate departmental representative. All rules stated above in reference to grades and maximum credit hours apply. For additional information and guidance in this process contact the Dean’s Office.

**Transfer Agreements with UNO and UNK**

Transfer agreements between the three institutions within the University System allow for a smooth transition for students interested in taking courses from UNO, UNK, and/or UNL. Although restrictions noted above on grades and maximum transfer hours still apply, there are some exceptions. For purposes of residency, courses from UNO and UNK fulfill these requirements. Students planning to major in a program in the college should read the specific requirements noted with individual programs. Questions about academic transfer should be addressed to the Advising Office.

**Transfer Agreements with Community Colleges**

Articulation agreements and “Transfer with Ease Programs” with Nebraska community colleges indicate how courses and programs will transfer to UNL and the College of Education and Human Sciences. The same guidelines noted above on the acceptance of courses, grades, and hours also apply to these institutions. Students interested in transferring from a community college should consult with their school or the Student Services Center to determine which courses will transfer to fulfill specific College of Education and Human Sciences requirements.

Courses from accredited two-year institutions will generally not be substituted for 400-level human sciences classes in the College. The 300-level courses will be considered on an individual basis by the respective departments in the College of Education and Human Sciences.

Courses taken prior to course articulation agreements will be accepted contingent upon departmental validation of the credit.

**Residency Rules**

Students must earn a minimum of 120 credit hours to earn a degree.

All students are expected to complete at least 30 of their final 36 hours of credit at UNL.

**Degree Application Process**

**Graduation Requirements**

Students are expected to develop a clear understanding of degree requirements and to plan their course of study with a College advisor. Students requiring clarification of outstanding degree requirements should visit with a College advisor promptly.

Students should access their Degree Audit via MyRed at least once each term to review degree requirements and progress toward graduation. It is the student’s responsibility to make sure their Degree Audit accurately reflects their current College and program of study.

Students who believe their Degree Audit has errors or omissions should visit with a College advisor promptly. It is important that you resolve these matters as soon as practicable to avoid a delay in graduation.

Each student with MyRED access must submit an online Application for Graduation via MyRed for each degree to be received by:

- The last Friday in January for May graduation
- The last Friday in June for August graduation
- The last Friday in September for December graduation

Students submitting an electronic Application for Graduation via MyRed will be billed a $25.00 per degree fee on their student account. Those students without MyRED access may apply for graduation in person at the Office of the University Registrar, 107 Canfield Administration Building or by mail. Applications for Graduation submitted in person or by mail must be accompanied by a check or money order in the amount of $25.00 payable to the University of Nebraska—Lincoln. Failure to submit a timely Application for Graduation may preclude the awarding of a degree in the intended term.

Your Application for Graduation and required $25.00 fee are good only for the term marked on your application. Neither your application nor your fee, are transferrable to another term. If you submit an Application for Graduation and pay the $25.00 fee for a specified term but do not complete your degree requirements in that term, you will need to reapply to graduate in a future term and incur another $25.00 fee.

Commencement ceremony information will be emailed to all degree applicants approximately one month before graduation. Each student who has applied for graduation must submit an online Commencement Attendance Form via MyRED, which will be available when the informational email is distributed.

Only those students who have applied for graduation, had the application accepted, and fulfilled all degree requirements as of the last day of the academic term may participate in the commencement ceremony for that term. Because the University of Nebraska—Lincoln has a commencement for each term, ceremony participation is allowed only in the term during which the student has properly and timely applied for graduation and fulfilled degree requirements.

**Minors & Areas of Specialization Offered**

**Minors Available**

- CEHS International Minor – 18 hours
- Child, Youth and Family Studies Minor – 18 hours
- Coaching Minor – 15 hours
- Educational Psychology Minor - 18 hours
- Education Studies Minor – 18 hours
- Hospitality, Restaurant and Tourism Management Minor – 18 hours
- Textiles, Merchandising and Fashion Design Minor – 15 hours

**Supplemental Education Endorsements**

To pursue a supplemental endorsement, students must either hold a valid teaching certificate or be pursuing a teacher education program. Please contact an academic advisor or the specified contact person for information regarding any of the following supplemental endorsements.

**Coaching (Grades 7-12) 15 hours:** Persons with this endorsement may coach interscholastic athletic events for participants in grades 7 through 12.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATHC 235</td>
<td>First Aid and Care of the Athlete</td>
<td>3</td>
</tr>
<tr>
<td>ATHC 279</td>
<td>Coaching Effectiveness and Psychological Components of Sports Performance</td>
<td>3</td>
</tr>
<tr>
<td>ATHC 494</td>
<td>Practicum in Coaching</td>
<td>3</td>
</tr>
<tr>
<td>ATHC 311</td>
<td>Coaching of Basketball</td>
<td>3</td>
</tr>
<tr>
<td>ATHC 312</td>
<td>Coaching of Football</td>
<td>3</td>
</tr>
<tr>
<td>ATHC 317</td>
<td>Coaching of Track</td>
<td>3</td>
</tr>
<tr>
<td>ATHC 318</td>
<td>Coaching of Volleyball</td>
<td>3</td>
</tr>
</tbody>
</table>

Select three of the following: 6

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATHC 311</td>
<td>Coaching of Basketball</td>
<td>3</td>
</tr>
<tr>
<td>ATHC 312</td>
<td>Coaching of Football</td>
<td>3</td>
</tr>
<tr>
<td>ATHC 317</td>
<td>Coaching of Track</td>
<td>3</td>
</tr>
<tr>
<td>ATHC 318</td>
<td>Coaching of Volleyball</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Credit Hours 15

Contact: Dr Sara Skretta, 116 Henzlik Hall, sskretta2@unl.edu (twandzilak1@unl.edu), 402-472-8626.

Cooperative Education–Diversified Occupations (Grades 9-12) 6-8 hours: This endorsement requires an applicant to have, or earn concurrently, an endorsement in a subject or field. Persons with this endorsement may coordinate, teach and supervise programs of instruction that develop career and life skills.

For students majoring in Secondary Education Business, Marketing and Information Technology:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>TEAC 425 / TEAC 825</td>
<td>Coordination in Occupational Training Programs</td>
<td>3</td>
</tr>
<tr>
<td>TEAC 451K</td>
<td>Learning and Teaching Principles and Practices: Career and Technical Education</td>
<td>3</td>
</tr>
<tr>
<td>Select one of the following: 0-2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TEAC 297</td>
<td>Professional Practicum Experiences II</td>
<td>1</td>
</tr>
<tr>
<td>ALEC 390</td>
<td>Industrial Experience</td>
<td>2</td>
</tr>
</tbody>
</table>

Total Credit Hours 6-8

Contact your advisor.

For students majoring in Agricultural Education:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALEC 234</td>
<td>Planning Leadership and Experience Programs</td>
<td>3</td>
</tr>
<tr>
<td>ALEC 413</td>
<td>Program Development</td>
<td>3</td>
</tr>
<tr>
<td>Select one of the following: 0-2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TEAC 297</td>
<td>Professional Practicum Experiences II</td>
<td>1</td>
</tr>
<tr>
<td>ALEC 390</td>
<td>Industrial Experience</td>
<td>2</td>
</tr>
</tbody>
</table>

Total Credit Hours 6-8

Contact your advisor.

For students majoring in Industrial Technology Education:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALEC 235</td>
<td>STS Technical Skills and Skills USA</td>
<td>3</td>
</tr>
<tr>
<td>ALEC 413</td>
<td>Program Development</td>
<td>3</td>
</tr>
<tr>
<td>Select one of the following: 0-2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TEAC 297</td>
<td>Professional Practicum Experiences II</td>
<td>1</td>
</tr>
<tr>
<td>ALEC 390</td>
<td>Industrial Experience</td>
<td>2</td>
</tr>
</tbody>
</table>

Total Credit Hours 6-8

Contact your advisor.

English as a 2nd Language–Undergraduate (Grades K-12) 9-18 hours: Persons with this endorsement may teach English as a second language in grades K through 12. There are three undergraduate courses that may be taken to prepare for this endorsement or which may qualify an undergraduate student for a provisional endorsement in ESL, however, the ESL endorsement cannot be completed at the undergraduate level; graduate level courses must be taken to complete the endorsement.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>TEAC 413A</td>
<td>ESL: Acquisition</td>
<td>1</td>
</tr>
<tr>
<td>TEAC 413K</td>
<td>Linguistics for the ELL Teacher</td>
<td>3</td>
</tr>
<tr>
<td>TEAC 413M</td>
<td>Teaching English Language Learners (ELLs) in Content Areas</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Credit Hours 7-9

Please see your advisor for list of graduate courses to complete the endorsement.

Information Technology (Grades K-12) 17 hours: Persons with this endorsement may teach information technology courses in grades K through 12. **NOTE:** Endorsement in business and marketing education required.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>TEAC 323</td>
<td>Career and Technical Education: Multimedia Applications</td>
<td>3</td>
</tr>
<tr>
<td>TEAC 444</td>
<td>Career and Technical Education: Technology Issues</td>
<td>3</td>
</tr>
<tr>
<td>TEAC 451L</td>
<td>Learning and Teaching Principles and Practices: Methods of Teaching Information Technology</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Credit Hours 17
Graduate Student Information

Post-Baccalaureate & Graduate Teacher Certification Programs

General and Admission Information

Students who have received a bachelors degree or higher and desire to obtain an initial teaching certificate may do so by pursuing an initial teaching certification program with a masters degree. Students must apply to the Graduate College for admission to the University of Nebraska–Lincoln at: http://www.unl.edu/gradstudies and apply online. Additional information on graduate-level certifications can be found at: /graduate-professional/programs/teacher-cert/ (https://catalog.unl.edu/graduate-professional/programs/teacher-cert)

Degrees & Majors &/or Endorsements

Alphabetical Listing

Athletic Training
Biology Education (7-12)
Business, Marketing and Information Technology Education (6-12)
Chemistry Education (7-12)
Child, Youth and Family Studies/Journalism and Mass Communications
Community Health and Wellness
Culinary Science
Early Childhood Education in a Mobile Society
Earth and Space Science Education (7-12)
Elementary Education (K-6)
Elementary Education and Special Education (K-6)
Elementary Education (K-6) and Early Childhood Education (Age 3-grade 3)
English Language Arts Education (7-12)
Family and Consumer Science Education (6-12)
French Education (7-12)
German Education (7-12)
Hospitality, Restaurant and Tourism Management
Human Development and Family Science
Inclusive Early Childhood Education (Birth-grade 3)
Latin Education (7-12)
Mathematics Education (7-12)
Merchandising
Nutrition and Dietetics
Nutrition Science
Nutrition, Exercise and Health Science
Physics Education (7-12)
Russian Education (7-12)
Science Education (7-12)
Secondary English Education (7-12)
Social Science Education (7-12)
Spanish Education (7-12)
Special Education (7-12)
Communication Sciences & Disorders
Textile and Apparel Design
Textile Science
Textiles, Merchandising and Fashion Design/Communications

Departmental Listing

Child, Youth and Family Studies
Child, Youth and Family Studies/Journalism and Mass Communications
Early Childhood Education in a Mobile Society
Family and Consumer Science Education (6-12)
Human Development and Family Science
Inclusive Early Childhood Education (Birth-grade 3)

**Nutrition and Health Sciences**
- Athletic Training
- Community Health and Wellness
- Culinary Science
- Hospitality, Restaurant and Tourism Management
- Nutrition and Dietetics
- Nutrition Science
- Nutrition, Exercise and Health Science

**Special Education and Communication Disorders**
- Elementary Education and Special Education (K-6)
- Special Education (7-12)
- Communication Sciences & Disorders

**Teaching, Learning and Teacher Education**
- Biology Education (7-12)
- Business, Marketing and Information Technology Education (6-12)
- Chemistry Education (7-12)
- Earth and Space Science Education (7-12)
- Elementary Education (K-6)
- Elementary Education and Special Education (K-6)
- Elementary Education (K-6) and Early Childhood Education (Age 3-grade 3)
- English Language Arts Education (7-12)
- French Education (7-12)
- German Education (7-12)
- Latin Education (7-12)
- Mathematics Education (7-12)
- Physics Education (7-12)
- Russian Education (7-12)
- Science Education (7-12)
- Secondary English Education (7-12)
- Social Science Education (7-12)
- Spanish Education (7-12)

**Textiles, Clothing and Design**
- Merchandising
- Textile Apparel Design
- Textiles Science
- Textiles, Merchandising and Fashion Design/Communications

**Teaching Endorsements Leading to Certification**
- Biology Education (7-12)
- Business, Marketing and Information Technology Education (6-12)
- Chemistry Education (7-12)
- Earth and Space Science Education (7-12)
- Elementary Education (K-6)
- Elementary Education and Special Education (K-6)
- Elementary Education (K-6) and Early Childhood Education (Age 3-grade 3)
- English Language Arts Education (7-12)
- Family and Consumer Science Education (6-12)
- French Education (7-12)
- German Education (7-12)
- Inclusive Early Childhood Education (Birth-grade 3)
- Latin Education (7-12)
- Mathematics Education (7-12)
- Physics Education (7-12)
- Russian Education (7-12)
- Science Education (7-12)
- Secondary English Education (7-12)

Social Science Education (7-12)
Special Education (7-12)
Spanish Education (7-12)