

# PUBLIC POLICY & ANALYSIS CERTIFICATE

## Description

The program trains students to analyze systematically and coherently public policies, negotiate multiple and competing interests, and develop in-depth knowledge and application in substantive policy issues.

## Academic and Career Advising

### Academic and Career Advising Center

Not sure where to go or who to ask? The Advising Center team in 107 Oldfather Hall can help. The Academic and Career Advising Center is the undergraduate hub for CAS students in all majors. Centrally located and easily accessed, students encounter friendly, knowledgeable people who are eager to help or connect students to partner resources. Students also visit the Advising Center in 107 Oldfather Hall to:

- Choose or change their major, minor, or degree program.
- Check on policies, procedures, and deadlines.
- Get a college approval signature from the Dean's representatives.

CAS Career Coaches are available by appointment (in-person or Zoom) and located in the CAS Academic and Career Advising Center, 107 Oldfather Hall. They help students explore majors and minors, gain experience, and develop a plan for life after graduation.

### Assigned Academic Advisors

Academic advisors are critical resources dedicated to students' academic, personal, and professional success. Every CAS student is assigned an academic advisor based on their primary major. Since most CAS students have more than just a single major, it is important to get to know the advisor for any minors or additional majors. Academic advisors work closely with the faculty to provide the best overall support and the discipline specific expertise. They are available for appointments (in-person or Zoom) and through weekly virtual drop-ins. Assigned advisors are listed in MyRED (<https://its.unl.edu/myunl/>) and their offices may be located in or near the department of the major for which they advise.

Students who have declared a pre-health or pre-law area of interest will also work with advisors in the Exploratory and Pre-Professional Advising Center (Explore Center) in 127 Love South, who are specially trained to guide students preparing to enter a professional school.

For complete and current information on advisors for majors, minors, or pre-professional areas, visit <https://cas.unl.edu/major-advisors> (<https://cas.unl.edu/major-advisors/>), or connect with the Arts and Sciences Academic and Career Advising Center, 107 Oldfather Hall, 402-472-4190, [casadvising@unl.edu](mailto:casadvising@unl.edu).

### Career Coaching

The College believes that **Academics + Experience = Opportunities** and encourages students to complement their academic preparation with real-world experience, including internships, research, education abroad, service, and leadership. Arts and sciences students have access to a powerful network of faculty, staff, and advisors dedicated to providing information and support for their goals of meaningful employment or advanced education. Arts and sciences graduates have unlimited career possibilities and carry with them important career competencies—communication, critical thinking, creativity, context, and collaboration.

They have the skills and adaptability that employers universally value. Graduates are prepared to effectively contribute professionally and personally with a solid foundation to excel in an increasingly global, technological, and interdisciplinary world.

Students should contact the career coaches in the Arts and Sciences Academic and Career Advising Center in 107 Oldfather Hall, or their assigned advisor, for more information. The CAS career coaches help students explore career options, identify ways to build experience and prepare to apply for internships, jobs, or graduate school, including help with resumes, applications, and interviewing.

## ACE Requirements

Students must complete one course for each of the ACE Student Learning Outcomes below. Certified course choices are published in the degree audit, or visit the ACE (<http://ace.unl.edu>) website (<http://ace.unl.edu>) for the most current list of certified courses.

### ACE Student Learning Outcomes

ACE 1: Write texts, in various forms, with an identified purpose, that respond to specific audience needs, integrate research or existing knowledge, and use applicable documentation and appropriate conventions of format and structure.

ACE 2: Demonstrate competence in communication skills.

ACE 3: Use mathematical, computational, statistical, logical, or other formal reasoning to solve problems, draw inferences, justify conclusions, and determine reasonableness.

ACE 4: Use scientific methods and knowledge to pose questions, frame hypotheses, interpret data, and evaluate whether conclusions about the natural and physical world are reasonable.

ACE 5: Use knowledge, historical perspectives, analysis, interpretation, critical evaluation, and the standards of evidence appropriate to the humanities to address problems and issues.

ACE 6: Use knowledge, theories, and research perspectives such as statistical methods or observational accounts appropriate to the social sciences to understand and evaluate social systems or human behaviors.

ACE 7: Use knowledge, theories, or methods appropriate to the arts to understand their context and significance.

ACE 8: Use knowledge, theories, and analysis to explain ethical principles and their importance in society.

ACE 9: Exhibit global awareness or knowledge of human diversity through analysis of an issue.

ACE 10: Generate a creative or scholarly product that requires broad knowledge, appropriate technical proficiency, information collection, synthesis, interpretation, presentation, and reflection.

## College Degree Requirements

### College Distribution Requirements – BA and BS

The College of Arts and Sciences distribution requirements are common to both the bachelor of arts and bachelor of science degrees and are designed to ensure a range of courses. By engaging in study in several different areas within the College, students develop the ability to learn in a variety of ways and apply their knowledge from a variety

of perspectives. All requirements are in addition to University ACE requirements, and no course can be used to fulfill both an ACE outcome and a College Distribution Requirement.

- A student may not use a single course to satisfy more than one College Distribution Requirement, with the exception of CDR Diversity. Courses used to meet CDR Diversity may also meet CDR Writing, CDR Humanities, or CDR Social Science.
- Internship (395 or 495), independent study or readings (396 or 496), research (398 or 498), and thesis (399, 399H, 499, or 499H) will not satisfy distribution requirements.
- Other courses with a 9 in the middle number (ex. PSYC 292) will not satisfy distribution requirements unless approved by an advisor.
- Cross-listed courses from interdisciplinary programs will be applied in the same area as courses from the lead department.

### College Distribution Requirements

<i>CDR: Written Communication</i>	3
Select from courses approved for ACE outcome 1.	
<i>CDR: Natural, Physical, and Mathematical Sciences</i> <sup>1</sup>	3-4
Select a course from ASTR, BIOS, CHEM, GEOL, LIFE, METR, MATH, PHYS, or ANTH 242, GEOG 155, GEOG 181, POLS 250, or PSYC 273.	
<i>CDR: Laboratory</i> <sup>2</sup>	0-1
Laboratory courses may be embedded in a 4-5 credit course used in CDR Natural, Physical, and Mathematical Science (example GEOG 155), or stand alone (example LIFE 120L).	
<i>CDR: Humanities</i> <sup>3</sup>	3
Select a course from ARAB, CHIN, CLAS, CZEC, ENGL, FILM, FREN, GERM, GREK, HIST, JAPN, LATN, PHIL, RELG, RUSS, or SPAN.	
<i>CDR: Social Science</i> <sup>4</sup>	3
Select a course from ANTH, COMM, GEOG, NSST, POLS, PSYC, or SOCI.	
<i>CDR: Human Diversity in U.S. Communities</i>	0-3
Select from the following approved courses also listed in your degree audit: ANTH 130, ANTH 412, ANTH 473, ARAB 313, COMM 311, COMM 364, COMM 465, ENGL 212, ENGL 245N, ENGL 312, ENGL 345D, ENGL 345N, ENGL 346, ENGL 376, ENGL 380, ENGL 445, ETHN 100, ETHN 201, ETHN 202, ETHN 205, FILM 344, GEOG 271, GEOG 403, GLST 350, HIST 115, HIST 246, HIST 251, HIST 323, HIST 340, HIST 351, HIST 356, HIST 357, HIST 402, PHIL 105, PHIL 106, PHIL 218, PHIL 323, PHIL 325, POLS 333, POLS 338, POLS 347, PSYC 310, PSYC 330, PSYC 421, PSYC 425, RELG 134, RELG 226, RELG 227, RELG 313, SOCI 101, SOCI 180, SOCI 200, SOCI 217, SPAN 206, SPAN 486, WMNS 101, WMNS 201, WMNS 202, WMNS 210, WMNS 356	
<i>CDR: Language</i> <sup>5</sup>	0-16
Fulfilled by the completion of the 4th level of a single language (either in H.S. or in college). Language study at UNL is available in: ARAB, CHIN, CZEC, FREN, GERM, GREK, JAPN, LATN, RUSS, SLPA, or SPAN.	
<b>Credit Hours Subtotal:</b>	<b>12-33</b>

<sup>1</sup> Excluded courses: BIOC 101, BIOS 100, CHEM 101, MBIO 101, PHYS 201, MATH 100A, MATH 101, MATH 102, MATH 103.

<sup>2</sup> ANTH 242L, ASTR 224, BIOS 101L, BIOS 110L, BIOS 111, BIOS 116, BIOS 213L, BIOS 214, CHEM 105L, CHEM 106L, CHEM 109L,

CHEM 110L, CHEM 113L, GEOG 155, GEOL 101, GEOL 103, LIFE 120L, LIFE 121L, METR 100, PHYS 141, PHYS 142, PHYS 153, PHYS 221, or PHYS 222.

<sup>3</sup> ARAB, CHIN, CZEC, FREN, GERM, GREK, JAPN, LATN, RUSS, and SPAN courses must be numbered 300 or above. ENGL courses must be ENGL 170, ENGL 180, or ENGL 200 level and above. Excluded courses: CLAS 116, ENGL 254, ENGL 300, ENGL 354, SPAN 300A, SPAN 303, and SPAN 304.

<sup>4</sup> Excluded courses: ANTH 242/ANTH 242L, GEOG 155, GIST 111, GIST 311, POLS 101, POLS 250, PSYC 100, PSYC 273.

<sup>5</sup> ARAB 202, CHIN 202, CZEC 202, FREN 202 or FREN 210, GERM 202, GREK 301 and GREK 302, JAPN 201 and JAPN 202, LATN 301 and LATN 302, RUSS 202, SLPA 202, or SPAN 202 or SPAN 210.

## Language Requirement - BA and BS

The University of Nebraska–Lincoln and the College of Arts and Sciences place great value on academic exposure and proficiency in a second language. The University of Nebraska–Lincoln entrance requirement of two years of the same foreign language or the College’s language distribution requirement (CDR: Language) will rarely be waived and only with relevant documentation. See the main College of Arts and Sciences page for more details.

## Experiential Learning Requirement - BA and BS

All undergraduates in the College of Arts and Sciences must complete an Experiential Learning (EL) designated course. This may include 0-credit courses designed to document co-curricular activities recognized as Experiential Learning.

## Scientific Base – BS Only

The bachelor of science degree requires students to complete 60 hours in mathematical, physical, and natural sciences from disciplines within the College of Arts and Sciences or required in its majors: ACTS, ASTR, BIOC, BIOS, CHEM, CSCE, GEOL, LIFE, METR, MATH, PHYS, STAT or ANTH 242, ANTH 242L, ANTH 341, ANTH 385, ANTH 386, ANTH 389, ANTH 416, ANTH 422, ANTH 430, ANTH 442, ANTH 443, ANTH 444, ANTH 448, ANTH 473, ANTH 484, ANTH 487D, ENVR 201, GEOG 155, GEOG 181, GEOG 217, GEOG 281, GEOG 308, GEOG 317, GEOG 408, GEOG 417, GEOG 418, GEOG 419, GEOG 421, GEOG 422, GEOG 425, GEOG 427, GEOG 432, GEOG 444, GEOG 461, GEOG 467, PHIL 211, POLS 250, PSYC 273, PSYC 368, PSYC 370, PSYC 450, PSYC 451, PSYC 456, PSYC 458, PSYC 460, PSYC 461, PSYC 463, PSYC 464, or PSYC 465.

Excluded courses include: BIOC 101, BIOS 100, CHEM 101, MATH 100A, MATH 101, MATH 102, MATH 103, MBIO 101, PHYS 201 as well as any course numbered 395, 495, 399, 399H, 499, or 499H.

Up to 12 hours of scientific and technical courses offered by other colleges may be accepted toward this requirement with approval of the College of Arts and Sciences. See your assigned academic advisor to start the approval process.

## Minimum Hours Required for Graduation

A minimum of 120 semester hours of credit is required for graduation from the College of Arts and Sciences. A cumulative grade point average of at least 2.0 is required.

## Grade Rules

### Restrictions on C- and D Grades

The College will accept no more than 15 semester hours of C- and D grades from other domestic institutions except for UNO and UNK. All

courses taken at UNO and UNK impact the UNL transcript. No transfer of C- and D grades can be applied toward requirements in a major or a minor. No University of Nebraska–Lincoln C- and D grades can be applied toward requirements in a major or a minor. International coursework (including education abroad) with a final grade equivalent to a C- or lower will not be validated by the College of Arts and Sciences departments to be degree applicable.

### Pass/No Pass Privilege

#### University policy for the Pass/No Pass (P/N) privilege:

- Neither the P nor the N grade factor into your GPA.
- 'P' is interpreted to mean a grade of C or above. A grade of C- or lower results in a "N".
- A change to or from a Pass/No Pass may be made until mid-term (1/2 of the course - see the academic calendar for specific dates per term).
- The Pass/No Pass or grade registration cannot conflict with the policy of the professor, department, college, or University policy governing the grading options.
- Changing to or from the Pass/No Pass grading option requires using MyRED, or processing a Schedule Adjustment Form.
- For undergraduates, the University maximum of 24 'Pass' credit hours and/or college and department limits will apply. These limits do not include courses offered on a 'Pass/No Pass' basis only. Consult your advisor or the Undergraduate Catalog (<https://catalog.unl.edu/undergraduate/>) for restrictions on the number of 'Pass' hours you can apply toward your degree.
- The 'Pass/No Pass' grading option cannot be used for the removal of 'C-', 'D+', 'D', 'D-', or 'F' grade factors.

*NOTE: See Course Repeats (<https://registrar.unl.edu/academic-standards/course-repeats/>)*

#### College of Arts and Sciences policy on the Pass/No Pass (P/N) privilege:

- Pass hours can count toward fulfillment of University ACE requirements and college distribution requirements up to the 24-hour maximum.
- Most arts and sciences majors and minors do not permit any courses graded Pass/No Pass to apply, or limit them to no more than 6 hours. Students should refer to the major section of the catalog for clarification.
- Departments may specify that certain courses of theirs can be taken on a P/N-only or on a graded-only basis.

### Grading Appeals

A student who feels that he/she has been unfairly graded must ordinarily take the following sequential steps in a timely manner, usually by initiating the appeal in the semester following the awarding of the grade:

1. Talk with the instructor concerned. Most problems are resolved at this point.
2. Talk to the instructor's department chairperson.
3. Take the case to the Grading Appeal Committee of the department concerned. The Committee should be contacted through the department chairperson.
4. Take the case to the College Grading Appeals Committee by contacting the Dean's Office, 1223 Oldfather Hall.

## Course Level Requirements

### Courses Numbered at the 300 or 400 Level

Thirty (30) of the 120 semester hours of credit must be in courses numbered at the 300 or 400 level. Of those 30 hours, 15 hours (1/2) must be completed in residence at the University of Nebraska–Lincoln.

### Residency Requirement

The term "Residency" refers to courses taken at UNL. Students must complete at least 30 of the 120 total hours for their degree at the University of Nebraska–Lincoln. Students must complete at least 18 hours of their major coursework, and 15 of the 30 hours required at the 300 or 400 level, at UNL.

## Catalog to Use

Students must fulfill the requirements stated in the catalog for the academic year in which they are first admitted to and enrolled as a degree-seeking student at the University of Nebraska–Lincoln. In consultation with advisors, a student may choose to follow a subsequent catalog for any academic year in which they are admitted to and enrolled as a degree-seeking student at the University of Nebraska–Lincoln in the College of Arts and Sciences. Students must complete all degree requirements from a single catalog year. Beginning in 1990-1991, the catalog which a student follows for degree requirements may not be more than 10 years old at the time of graduation.

**Transfer Students:** Students who have transferred from a community college may be eligible to fulfill the requirements as stated in the catalog for an academic year in which they were enrolled at the community college prior to attending the University of Nebraska-Lincoln. This decision should be made in consultation with academic advisors, provided the student a) was enrolled in a community college during the catalog year they are utilizing, b) maintained continuous enrollment at the previous institution for 1 academic year or more, and c) continued enrollment at the University of Nebraska-Lincoln within 1 calendar year from their last term at the previous institution. Students must complete all degree requirements from a single catalog year and within the time frame allowable for that catalog year.

## Requirements for Certification Offered by Department

Eighteen (18) hours of coursework as follows:

### First Level

Covers the theories, processes, models, and methods of policy analysis.		
POLS 235	Public Policy: Concepts and Processes	3
POLS 236	Public Policy Analysis: Methods and Models	3
Credit Hours Subtotal:		6

### Second Level

Examines the interpersonal, interagency and inter-group negotiation processes within which policy making occurs.		
Select one of the following:		3
COMM 311 /	Intercultural and Intergroup	
ETHN 311	Communication	
COMM 371	Communication in Negotiation and Conflict Resolution	
COMM 375	Theories of Persuasion	

POLS 261 / SOCI 261	Conflict and Conflict Resolution	TEAC 330 / ETHN 330	Multicultural Education
Credit Hours Subtotal:	3	<i>Drug Policy</i>	
<b>Third Level <sup>1</sup></b>		CRIM 450	Drugs and Crime
Applies models, methods, and the understanding of the policy process in substantive policy areas.		CYAF 446	Addictions and Families
Select two courses within one policy area. Other courses may be approved by the advisor.	6	SOCI 309	Drugs and Society
<i>Community (Urban &amp; Rural) Policy</i>		<i>Economic Policy</i>	
AECN 376	Rural Community Economics	AECN 357 / NREE 357	Natural Resource and Environmental Law
CRPL 300	The Community and the Future	ECON 321	Introduction to International Economics
CRPL 460	Planning and Design in the Built Environment	ECON 423	Economics of the Less Developed Countries
GEOG 361	Urban Geography	ECON 471	Public Finance
HIST 344	American Urban and Social History II	ECON 481	Economics of the Labor Market
<i>Comparative/International Policy</i>		POLS 459	International Political Economy
CRIM 475	International Criminology and Criminal Justice	<i>Education Policy</i>	
CRPL 481	Planning In Developing Countries	ALEC 424	Foundation of Career and Technical Education
ECON 423	Economics of the Less Developed Countries	TEAC 330 / ETHN 330	Multicultural Education
GEOG 372	European Landscapes and Cultures	TEAC 331	School and Society
POLS 361	The United Nations and World Politics	GERO 410	Educational Gerontology
POLS 363	United States Foreign Policy	SOCI 460	Education and Society
<i>Criminal Justice Policy</i>		<i>Environmental Policy</i>	
CRIM 331	Criminal Law	AECN 357 / NREE 357	Natural Resource and Environmental Law
CRIM 335	Criminology	AECN 445 / NREE 445	Agricultural and Natural Resource Policy Analysis
CRIM 337	Juvenile Delinquency	AECN 456 / NREE 456	Environmental Law
CRIM 338	Race, Ethnicity and Criminal Justice	AECN 457 / NREE 457	Water Law
CRIM 339	Women, Crime and Justice	AECN 465 / NREE 465	Resource and Environmental Economics II
CRIM 403	Organization and Administration	PLAS 450 / GEOG 450 / METR 450 / NRES 452	Climate and Society
CRIM 413	Sociology of Deviant Behavior	PLAS 475 / CIVE 475 / NRES 475 / SOIL 475	Water Quality Strategy
CRIM 222	Community-Based Corrections	CRPL 470	Environmental Planning and Policy
CRIM 450	Drugs and Crime	CRPL 471	Environmental Impact Assessment
CRIM 475	International Criminology and Criminal Justice	ENVR 319	Environmental Engagement and the Community
PSYC 430	Psychology of Family Violence	NRES 323	Natural Resources Policy
SOCI 311	Sociology of Juvenile Delinquency	NRES 484 / GEOG 484 / GEOL 484 / PLAS 484	Water Resources Seminar
SOCI 474	Deviance and Social Control	<i>Family Policy</i>	
<i>Culture/Ethnic Policy</i>		CYAF 488	Child and Family Policy
CRIM 338	Race, Ethnicity and Criminal Justice	PSYC 430	Psychology of Family Violence
GERO 469	Working with Minority Elderly	SOCI 444	Population Dynamics
HIST 333 / JUDS 333 / RELG 333	Jews in the Modern World		
HIST 464 / ETHN 464	Native American History: Selected Topics		
POLS 476 / JUDS 476	Ethnic Conflict and Identity		
PSYC 425 / ETHN 425	Psychology of Racism		
SOCI 481 / ETHN 481	Minority Groups		

*Gender Policy*

POLS 338 / WMNS 338	Women and Politics
PSYC 421 / WMNS 421	Psychology of Gender
PSYC 471 / CYAF 471 / EDPS 471 / SOCI 471	Human Sexuality and Society
SOCI 486 / WMNS 486	Sociology of Gender

*Gerontology Policy*

GERO 410	Educational Gerontology
GERO 435	Issues in Aging
GERO 447	Mental Health and Aging
GERO 450	Legal Aspects of Aging
GERO 451	Long-term Care Administration
GERO 455	Health Aspects of Aging
GERO 467	Programs and Services for Older Adults
GERO 469	Working with Minority Elderly

*Health Policy*

COMM 354	Health Communication
GERO 447	Mental Health and Aging
GERO 455	Health Aspects of Aging
NUTR 356	Nutrition Education in the Community
NUTR 401	Health Behavior
PSYC 428	Health Psychology
SOCI 353	Sociology of Health Care and Health Professions

*Immigration Policy*

CRIM 338	Race, Ethnicity and Criminal Justice
ETHN 481 / SOCI 481	Minority Groups
POLS 333 / ETHN 333	Immigration and Politics
PSYC 310 / ETHN 310	Psychology of Immigration
PSYC 330	Psychology of Diversity

*Social Policy*

PSYC 310 / ETHN 310	Psychology of Immigration
PSYC 483	Advanced Social Psychology
PSYC 489	Child Behavior and Development
SOCI 474	Deviance and Social Control
SOCI 480	Social Inequality: Stratification and Life Chances

Credit Hours Subtotal:	6
------------------------	---

**Fourth Level<sup>2</sup>**

Internship (capstone experience). Students intern in a governmental or nonprofit agency relating to their area of interest or expertise.	3
--	---

Credit Hours Subtotal:	3
------------------------	---

<b>Total Credit Hours</b>	<b>18</b>
---------------------------	-----------

<sup>1</sup> Other courses, including special topics and POLS 426, may be used in the Third Level choices by approval of the advisor.

<sup>2</sup> Internships must be approved by the advisor and students can register for internship credit through POLS 395 or their major department.

**Grade Rules****C- and D Grades**

A grade of C or above is required for all courses in the certificate.

**Pass/No Pass**

No course taken Pass/No Pass will be counted toward the certificate, with the exception of the internship.