

# PUBLIC POLICY & ANALYSIS CERTIFICATE

## Description

The program trains students to analyze systematically and coherently public policies, negotiate multiple and competing interests, and develop in-depth knowledge and application in substantive policy issues.

## Academic and Career Advising

### Academic and Career Advising Center

Not sure where to go or who to ask? The Advising Center team in 107 Oldfather Hall can help. The Academic and Career Advising Center is the undergraduate hub for CAS students in all majors. Centrally located and easily accessed, students encounter friendly, knowledgeable people who are eager to help or connect students to partner resources. Students also visit the Advising Center in 107 Oldfather Hall to:

- Choose or change their major, minor, or degree program.
- Check on policies, procedures, and deadlines.
- Get a college approval signature from the Dean's representatives.

CAS Career Coaches are available by appointment (in-person or Zoom) and located in the CAS Academic and Career Advising Center, 107 Oldfather Hall. They help students explore majors and minors, gain experience, and develop a plan for life after graduation.

### Assigned Academic Advisors

Academic advisors are critical resources dedicated to students' academic, personal, and professional success. Every CAS student is assigned an academic advisor based on their primary major. Since most CAS students have more than just a single major, it is important to get to know the advisor for any minors or additional majors. Academic advisors work closely with the faculty to provide the best overall support and the discipline specific expertise. They are available for appointments (in-person or Zoom) and through weekly virtual drop-ins. Assigned advisors are listed in MyRED (<https://its.unl.edu/myunl/>) and their offices may be located in or near the department of the major for which they advise.

Students who have declared a pre-health or pre-law area of interest will also work with advisors in the Exploratory and Pre-Professional Advising Center (Explore Center) in 127 Love South, who are specially trained to guide students preparing to enter a professional school.

For complete and current information on advisors for majors, minors, or pre-professional areas, visit <https://cas.unl.edu/major-advisors> (<https://cas.unl.edu/major-advisors/>), or connect with the Arts and Sciences Academic and Career Advising Center, 107 Oldfather Hall, 402-472-4190, [casadvising@unl.edu](mailto:casadvising@unl.edu).

### Career Coaching

The College believes that **Academics + Experience = Opportunities** and encourages students to complement their academic preparation with real-world experience, including internships, research, education abroad, service, and leadership. Arts and sciences students have access to a powerful network of faculty, staff, and advisors dedicated to providing information and support for their goals of meaningful employment or advanced education. Arts and sciences graduates have unlimited career possibilities and carry with them important career competencies—communication, critical thinking, creativity, context, and collaboration.

They have the skills and adaptability that employers universally value. Graduates are prepared to effectively contribute professionally and personally with a solid foundation to excel in an increasingly global, technological, and interdisciplinary world.

Students should contact the career coaches in the Arts and Sciences Academic and Career Advising Center in 107 Oldfather Hall, or their assigned advisor, for more information. The CAS career coaches help students explore career options, identify ways to build experience and prepare to apply for internships, jobs, or graduate school, including help with resumes, applications, and interviewing.

## ACE Requirements

Students must complete one course for each of the ACE Student Learning Outcomes below. Certified course choices are published in the degree audit, or visit the ACE (<http://ace.unl.edu>) website (<http://ace.unl.edu>) for the most current list of certified courses.

### ACE Student Learning Outcomes

ACE 1: Write texts, in various forms, with an identified purpose, that respond to specific audience needs, integrate research or existing knowledge, and use applicable documentation and appropriate conventions of format and structure.

ACE 2: Demonstrate competence in communication skills.

ACE 3: Use mathematical, computational, statistical, logical, or other formal reasoning to solve problems, draw inferences, justify conclusions, and determine reasonableness.

ACE 4: Use scientific methods and knowledge to pose questions, frame hypotheses, interpret data, and evaluate whether conclusions about the natural and physical world are reasonable.

ACE 5: Use knowledge, historical perspectives, analysis, interpretation, critical evaluation, and the standards of evidence appropriate to the humanities to address problems and issues.

ACE 6: Use knowledge, theories, and research perspectives such as statistical methods or observational accounts appropriate to the social sciences to understand and evaluate social systems or human behaviors.

ACE 7: Use knowledge, theories, or methods appropriate to the arts to understand their context and significance.

ACE 8: Use knowledge, theories, and analysis to explain ethical principles and their importance in society.

ACE 9: Exhibit global awareness or knowledge of human diversity through analysis of an issue.

ACE 10: Generate a creative or scholarly product that requires broad knowledge, appropriate technical proficiency, information collection, synthesis, interpretation, presentation, and reflection.

## College Degree Requirements

### College Distribution Requirements

The College of Arts and Sciences distribution requirements are designed to ensure a range of courses across disciplines within the College. Students develop the ability to learn in a variety of ways and apply their knowledge from a variety of perspectives. All requirements are in addition

to University ACE requirements, and no course can be used to fulfill both an ACE outcome and a College Distribution Requirement.

- A student may not use a single course to satisfy more than one College Distribution Requirement, with the exception of CDR Diversity. Courses used to meet CDR Diversity may also meet CDR Writing, CDR Humanities, or CDR Social Science.
- Internship (395 or 495), independent study or readings (396 or 496), research (398 or 498), and thesis (399, 399H, 499, or 499H) will not satisfy distribution requirements.
- Other courses with a 9 in the middle number (ex. PSYC 292) will not satisfy distribution requirements unless approved by an advisor.
- Cross-listed courses from interdisciplinary programs will be applied in the same area as courses from the lead department.

#### CDR: Written Communication

Select from courses approved for ACE outcome 1.

#### CDR: Natural, Physical, and Mathematical Sciences<sup>1</sup>

Select a course from ASTR, BIOS, CHEM, GEOL, LIFE, METR, MATH, PHYS, or ANTH 242, GEOG 155, GEOG 281, POLS 250, or PSYC 273.

#### CDR: Laboratory<sup>2</sup>

Laboratory courses may be embedded in a 4-5 credit course used in CDR Natural, Physical, and Mathematical Science (example GEOG 155), or stand alone (example LIFE 120L).

#### CDR: Humanities<sup>3</sup>

Select a course from ARAB, CHIN, CLAS, CZEC, ENGL, FILM, FREN, GERM, GREK, HIST, JAPN, LATN, PHIL, RELG, RUSS, or SPAN.

#### CDR: Social Science<sup>4</sup>

Select a course from ANTH, COMM, GEOG, NSST, POLS, PSYC, or SOCI.

#### CDR: Human Diversity in U.S. Communities

Select from the following approved courses also listed in your degree audit: ANTH 130, ANTH 412, ANTH 447, ANTH 473, ARAB/RELG 313, COMM 311, COMM 315, COMM 364, COMM 465, ENGL/WMNS 212, ENGL/ETHN 245N, ENGL/WMNS 312, ENGL/ETHN 345D, ENGL/ETHN/WMNS 345N, ENGL/ETHN 346, ENGL 376, ENGL 380, ENGL/ETHN 445, ETHN 100, ETHN 201, ETHN 202, ETHN 204, ETHN 484, FILM/ETHN 344, GEOG 271, GEOG 403, GLST/ANTH/MODL 214, GLST 350, HIST/ETHN/WMNS 115, HIST/ETHN 234, HIST/ETHN 246, HIST 251, HIST/ETHN 340, HIST/ETHN 351, HIST/ETHN/WMNS 356, HIST/ETHN 357, HIST/WMNS 402, HRHA 150, MODL 260, PHIL 105, PHIL 106, PHIL 218, PHIL 323, PHIL 325, POLS/ETHN 333, POLS/WMNS 338, POLS 340, POLS 347, POLS 444, PSYC/ETHN 310, PSYC 330, PSYC/WMNS 421, PSYC/ETHN 425, RELG/HIST 134, RELG/ETHN/HIST 226, RELG/HIST 227, SOCI 101, SOCI/WMNS 200, SOCI/ETHN 217, SPAN 206, SPAN 486, WMNS 101, WMNS 201, WMNS 202, WMNS 210

#### CDR: Language

##### BA Students<sup>5</sup>

Fulfilled by the completion of the 4th level of a single language (either in H.S. or in college). Language study at UNL is available in: ARAB, CHIN, CZEC, FREN, GERM, GREK, JAPN, LATN, SPAN, or SLPA.

##### BS Students<sup>6</sup>

Fulfilled by the completion of the 2nd level of a single language (either in H.S. or in college). Language study at UNL is available in: ARAB, CHIN, CZEC, FREN, GERM, GREK, JAPN, LATN, SPAN, or SLPA.

<sup>1</sup> Excluded courses: BIOC 101, BIOS 100, CHEM 101, MBIO 101, PHYS 201, MATH 100A, MATH 101, MATH 102, MATH 103, and MATH subject area credit at the 100 level or below.

<sup>2</sup> ANTH 242L, ASTR 224, BIOS 101L, BIOS 110L, BIOS 111, BIOS 116, BIOS 213L, BIOS 214, CHEM 105L, CHEM 106L, CHEM 109L, CHEM 110L, CHEM 113L, GEOG 155, GEOL 101, GEOL 103, LIFE 120L, LIFE 121L, METR 100, PHYS 141, PHYS 142, PHYS 153, PHYS 221, or PHYS 222.

<sup>3</sup> ARAB, CHIN, CZEC, FREN, GERM, GREK, JAPN, LATN, and SPAN courses must be numbered 300 or above. ENGL courses must be ENGL 170, ENGL 180, or ENGL 200 level and above. Excluded courses: CLAS 116, ENGL 254, ENGL 300, ENGL 354, SPAN 300A, SPAN 303, and SPAN 304.

<sup>4</sup> Excluded courses: ANTH 242/ANTH 242L, GEOG 155, GIST 111, GIST 311, POLS 101, POLS 250, PSYC 100, PSYC 273.

<sup>5</sup> ARAB 202, CHIN 202, CZEC 202, FREN 202 or FREN 210, GERM 202, GREK 301 and GREK 302, JAPN 201 and JAPN 202, LATN 301 and LATN 302, SPAN 202 or SPAN 210 or SPAN 300A or SLPA 202.

<sup>6</sup> ARAB 102, CHIN 102, CZEC 102, FREN 102, GERM 102, GREK 102 or GREK 151, JAPN 102, LATN 102, SPAN 102 or SPAN 110 or SPAN 300A, or SLPA 102.

## Language Requirement

The University of Nebraska–Lincoln and the College of Arts and Sciences place great value on academic exposure and proficiency in a second language. The University of Nebraska–Lincoln entrance requirement is successful completion of two levels of the same world language, and the College of Arts and Sciences degree requirement (CDR: Language) is proficiency through 4 levels for BA students, or 2 levels for BS students. Levels are defined as years in High School, or semesters in college as documented on an official transcript.

Students who believe they are proficient in a language, but who do not have academic records of that proficiency, should consult with their academic advisor to explore alternative assessments which may include a proficiency examination by a UNL faculty member for languages taught at UNL, or through an approved private service for languages not taught at UNL (expenses for this service would be the student's responsibility.)

## Experiential Learning Requirement

All undergraduates in the College of Arts and Sciences must complete an Experiential Learning (EL) designated course. This may include 0-credit courses designed to document co-curricular activities recognized as Experiential Learning. Students should consult their assigned Academic Advisor and Career Coach for assistance identifying experiential learning opportunities relevant to their academic program, interests and goals.

The bachelor of science degree requires students to complete 60 hours in mathematical, physical, and natural sciences from disciplines within the College of Arts and Sciences or required in its majors: ACTS, ASTR, BIOC, BIOS, CHEM, CSCE, GEOL, LIFE, MBIO, METR, MATH, PHYS, STAT or ANTH 242, ANTH 242L, ANTH 341, ANTH 385, ANTH 386, ANTH 389, ANTH 416, ANTH 422, ANTH 430, ANTH 442, ANTH 443, ANTH 444, ANTH 448, ANTH 473, ANTH 484, ANTH 487D, ENVR 201, GEOG 155, GEOG 217, GEOG 281, GEOG 308, GEOG 317, GEOG 408, GEOG 417, GEOG 418, GEOG 419, GEOG 421, GEOG 422, GEOG 425, GEOG 427, GEOG 432, GEOG 444, GEOG 461, GEOG 467, PHIL 211, POLS 250,

PSYC 273, PSYC 368, PSYC 370, PSYC 450, PSYC 451, PSYC 456, PSYC 458, PSYC 460, PSYC 461, PSYC 463, PSYC 464, or PSYC 465.

Excluded courses include: BIOC 101, BIOS 100, CHEM 101, MATH 100A, MATH 101, MATH 102, MATH 103, MBIO 101, PHYS 201 as well as any course numbered 395, 495, 399, 399H, 499, or 499H. MATH subject area credit at the 100 level or below is also excluded.

Up to 12 hours of scientific and technical courses offered by other colleges may be accepted toward this requirement with approval of the College of Arts and Sciences. See your assigned academic advisor to start the approval process.

## Minimum Hours Required for Graduation

A minimum of 120 semester hours of credit is required for graduation from the College of Arts and Sciences. A cumulative grade point average of at least 2.0 is required.

## Grade Rules

### Restrictions on C- and D Grades

The College will accept no more than 15 semester hours of C- and D grades from other domestic institutions except for UNO and UNK. All courses taken at UNO and UNK impact the UNL transcript. No transfer of C- and D grades can be applied toward requirements in a major or a minor. No University of Nebraska–Lincoln C- and D grades can be applied toward requirements in a major or a minor. International coursework (including education abroad) with a final grade equivalent to a C- or lower will not be validated by the College of Arts and Sciences departments to be degree applicable.

### Pass/No Pass Privilege

#### University policy for the Pass/No Pass (P/N) privilege:

- Neither the P nor the N grade factor into your GPA.
  - 'P' is interpreted to mean a grade of C or above. A grade of C- or lower results in a "N".
  - A change to or from a Pass/No Pass may be made until mid-term (1/2 of the course - see the academic calendar for specific dates per term).
  - The Pass/No Pass or grade registration cannot conflict with the policy of the professor, department, college, or University policy governing the grading options.
  - Changing to or from the Pass/No Pass grading option requires using MyRED, or processing a Schedule Adjustment Form.
  - For undergraduates, the University maximum of 24 'Pass' credit hours and/or college and department limits will apply. These limits do not include courses offered on a 'Pass/No Pass' basis only. Consult your advisor or the Undergraduate Catalog (<https://catalog.unl.edu/undergraduate/>) for restrictions on the number of 'Pass' hours you can apply toward your degree.
  - The 'Pass/No Pass' grading option cannot be used for the removal of 'C-', 'D+', 'D', 'D-', or 'F' grade factors.
- NOTE: See Course Repeats (<https://registrar.unl.edu/academic-standards/course-repeats/>)*

#### College of Arts and Sciences policy on the Pass/No Pass (P/N) privilege:

- Pass hours can count toward fulfillment of University ACE requirements and college distribution requirements up to the 24-hour maximum.
- Most arts and sciences majors and minors do not permit any courses graded Pass/No Pass to apply, or limit them to no more than 6 hours. Students should refer to the major section of the catalog for clarification.

- Departments may specify that certain courses of theirs can be taken on a P/N-only or on a graded-only basis.

## Grading Appeals

A student who feels that he/she has been unfairly graded must ordinarily take the following sequential steps in a timely manner, usually by initiating the appeal in the semester following the awarding of the grade:

1. Talk with the instructor concerned. Most problems are resolved at this point.
2. Talk to the instructor's department chairperson.
3. Take the case to the Grading Appeal Committee of the department concerned. The Committee should be contacted through the department chairperson.
4. Take the case to the College Grading Appeals Committee by contacting the Dean's Office, 1223 Oldfather Hall.

## Course Level Requirements

### Courses Numbered at the 300 or 400 Level

Thirty (30) of the 120 semester hours of credit must be in courses numbered at the 300 or 400 level. Of those 30 hours, 15 hours (1/2) must be completed in residence at the University of Nebraska–Lincoln.

## Residency Requirement

The term "Residency" refers to courses taken at UNL. Students must complete at least 30 of the 120 total hours for their degree at the University of Nebraska–Lincoln. Students must complete at least 18 hours of their major coursework, and 15 of the 30 hours required at the 300 or 400 level, at UNL.

## Catalog to Use

Students must fulfill the requirements stated in the catalog for the academic year in which they are first admitted to and enrolled as a degree-seeking student at the University of Nebraska–Lincoln. In consultation with advisors, a student may choose to follow a subsequent catalog for any academic year in which they are admitted to and enrolled as a degree-seeking student at the University of Nebraska–Lincoln in the College of Arts and Sciences. Students must complete all degree requirements from a single catalog year. Beginning in 1990-1991, the catalog which a student follows for degree requirements may not be more than 10 years old at the time of graduation.

**Transfer Students:** Students who have transferred from a community college may be eligible to fulfill the requirements as stated in the catalog for an academic year in which they were enrolled at the community college prior to attending the University of Nebraska-Lincoln. This decision should be made in consultation with academic advisors, provided the student a) was enrolled in a community college during the catalog year they are utilizing, b) maintained continuous enrollment at the previous institution for 1 academic year or more, and c) continued enrollment at the University of Nebraska-Lincoln within 1 calendar year from their last term at the previous institution. Students must complete all degree requirements from a single catalog year and within the time frame allowable for that catalog year.

## Requirements for Certification Offered by Department

Eighteen (18) hours of coursework as follows:

**First Level**

Covers the theories, processes, models, and methods of policy analysis.

POLS 235 Public Policy: Concepts and Processes 3

POLS 236 Public Policy Analysis: Methods and Models 3

Credit Hours Subtotal: 6

**Second Level**

Examines the interpersonal, interagency and inter-group negotiation processes within which policy making occurs.

Select one of the following: 3

COMM 311 / Intercultural and Intergroup  
ETHN 311 Communication

COMM 371 Communication in Negotiation and Conflict Resolution

COMM 375 Theories of Persuasion

POLS 261 / Conflict and Conflict Resolution  
SOCI 261

Credit Hours Subtotal: 3

**Third Level <sup>1</sup>**

Applies models, methods, and the understanding of the policy process in substantive policy areas.

Select two courses within one policy area. Other courses may be approved by the advisor. 6

*Community (Urban & Rural) Policy*

AECN 376 Rural Community Economics

CRPL 300 The Community and the Future

CRPL 460 Planning and Design in the Built Environment

GEOG 361 Urban Geography

HIST 344 American Urban and Social History II

*Comparative/International Policy*

CRIM 475 International Criminology and Criminal Justice

CRPL 481 Planning In Developing Countries

ECON 423 Economics of the Less Developed Countries

GEOG 372 European Landscapes and Cultures

POLS 361 The United Nations and World Politics

POLS 363 United States Foreign Policy

*Criminal Justice Policy*

CRIM 331 Criminal Law

CRIM 335 Criminology

CRIM 337 Juvenile Delinquency

CRIM 338 Race, Ethnicity and Criminal Justice

CRIM 339 Women, Crime and Justice

CRIM 403 Organization and Administration

CRIM 413 Sociology of Deviant Behavior

CRIM 222 Community-Based Corrections

CRIM 450 Drugs and Crime

CRIM 475 International Criminology and Criminal Justice

PSYC 430 Psychology of Family Violence

SOCI 311 Sociology of Juvenile Delinquency

SOCI 474 Deviance and Social Control

*Culture/Ethnic Policy*

CRIM 338 Race, Ethnicity and Criminal Justice

GERO 469 Working with Minority Elderly

HIST 333 / Jews in the Modern World

JUDS 333 /

RELG 333

HIST 464 / Native American History: Selected Topics  
ETHN 464

POLS 476 / Ethnic Conflict and Identity  
JUDS 476

PSYC 425 / Psychology of Racism  
ETHN 425

SOCI 481 / Minority Groups  
ETHN 481

TEAC 330 / Multicultural Education  
ETHN 330

*Drug Policy*

CRIM 450 Drugs and Crime

CYAF 446 Addictions and Families

SOCI 309 Drugs and Society

*Economic Policy*

AECN 357 / Natural Resource and Environmental Law  
NREE 357

ECON 321 Introduction to International Economics

ECON 423 Economics of the Less Developed Countries

ECON 471 Public Finance

ECON 481 Economics of the Labor Market

POLS 459 International Political Economy

*Education Policy*

ALEC 424 Foundation of Career and Technical Education

TEAC 330 / Multicultural Education  
ETHN 330

TEAC 331 School and Society

GERO 410 Educational Gerontology

SOCI 460 Education and Society

*Environmental Policy*

AECN 357 / Natural Resource and Environmental Law  
NREE 357

AECN 445 / Agricultural and Natural Resource Policy  
NREE 445 Analysis

AECN 456 / Environmental Law  
NREE 456

AECN 457 / Water Law  
NREE 457

AECN 465 / Resource and Environmental Economics II  
NREE 465

PLAS 450 / Climate and Society  
GEOG 450 /  
METR 450 /  
NRES 452



PLAS 475 / CIVE 475 / NRES 475 / SOIL 475	Water Quality Strategy
CRPL 470	Environmental Planning and Policy
CRPL 471	Environmental Impact Assessment
ENVR 319	Environmental Engagement and the Community
NRES 323	Natural Resources Policy
NRES 484 / GEOG 484 / GEOL 484 / PLAS 484	Water Resources Seminar

**Family Policy**

CYAF 488	Child and Family Policy
PSYC 430	Psychology of Family Violence
SOCI 444	Population Dynamics

**Gender Policy**

POLS 338 / WMNS 338	Women and Politics
PSYC 421 / WMNS 421	Psychology of Gender
PSYC 471 / CYAF 471 / EDPS 471 / SOCI 471	Human Sexuality and Society
SOCI 486 / WMNS 486	Sociology of Gender

**Gerontology Policy**

GERO 410	Educational Gerontology
GERO 435	Issues in Aging
GERO 447	Mental Health and Aging
GERO 450	Legal Aspects of Aging
GERO 451	Long-term Care Administration
GERO 455	Health Aspects of Aging
GERO 467	Programs and Services for Older Adults
GERO 469	Working with Minority Elderly

**Health Policy**

COMM 354	Health Communication
GERO 447	Mental Health and Aging
GERO 455	Health Aspects of Aging
NUTR 356	Nutrition Education in the Community
NUTR 401	Health Behavior
PSYC 428	Health Psychology
SOCI 353	Sociology of Health Care and Health Professions

**Immigration Policy**

CRIM 338	Race, Ethnicity and Criminal Justice
ETHN 481 / SOCI 481	Minority Groups
POLS 333 / ETHN 333	Immigration and Politics
PSYC 310 / ETHN 310	Psychology of Immigration
PSYC 330	Psychology of Diversity

**Social Policy**

PSYC 310 / ETHN 310	Psychology of Immigration
PSYC 483	Advanced Social Psychology
PSYC 489	Child Behavior and Development
SOCI 474	Deviance and Social Control
SOCI 480	Social Inequality: Stratification and Life Chances

Credit Hours Subtotal: 6

**Fourth Level <sup>2</sup>**

Internship (capstone experience). Students intern in a governmental or nonprofit agency relating to their area of interest or expertise. 3

Credit Hours Subtotal: 3

**Total Credit Hours 18**

<sup>1</sup> Other courses, including special topics and POLS 426, may be used in the Third Level choices by approval of the advisor.

<sup>2</sup> Internships must be approved by the advisor and students can register for internship credit through POLS 395 or their major department.

**Grade Rules****C- and D Grades**

A grade of C or above is required for all courses in the certificate.

**Pass/No Pass**

No course taken Pass/No Pass will be counted toward the certificate, with the exception of the internship.