JAPANESE MINOR

Description
The Department of Modern Languages and Literatures offers courses in Arabic, German, Japanese, the Romance Language group (French, Spanish), and the Slavic group (Czech, Russian). Whenever possible, the courses are conducted in the language that is studied. The aim of instruction is reading, writing, aural and oral proficiency, and an understanding of the life, literature, and culture of the country. Lectures and films in the language studied are offered during the school year for the benefit of the students in the department. Language laboratories supplement class work.

Admission
College Admission
The entrance requirements for the College of Arts and Sciences are the same as the UNL General Admission Requirements. Students who are admitted through the Admission by Review process may have certain conditions attached to their enrollment at UNL. These conditions are explained under “Removal of Deficiencies.”

In addition to these requirements, the College of Arts and Sciences strongly recommends a third and fourth year of one foreign language in high school. Four years of high school coursework in the same language will fulfill the College of Arts and Sciences’ language requirement. It will also allow students to continue language study at a more advanced level at UNL, and provide more opportunity to study abroad.

Advising
Academic and Career Advising
The Academic and Career Advising Center in 107 Oldfather is a centrally located and easily accessed resource for students in all majors in the College of Arts and Sciences. The professional academic advisors and career coaches offer 1-1 meetings on a walk-in and appointment basis weekdays. Advisors will provide assistance choosing majors and minors, understanding degree requirements and academic policies, completing paperwork, meeting deadlines, adding/dropping courses, and planning for graduation. In addition, career coaches can help students identify career options related to their interests and connect them with experiences like internships, research, and more that will prepare them for those career options. These specially trained advisors and coaches also serve as first point of contact in the College for all incoming freshmen and transfer students during New Student Enrollment.

Students in the College who have declared a major will be assigned an academic advisor who is their first point of contact for a variety of questions. Academic advisors help students be successful in adjusting to UNL overall as well as making progress toward degree completion. The assigned advisor may be located within the department of their primary major, or in the Advising Center. Students can identify their assigned advisor in MyRED on the academics tab. In addition, faculty advisors are experts in their discipline, including advanced coursework and requirements, opportunities for research, student organizations, and considering graduate school in the discipline. Students who have declared a pre-health or pre-law area of interest will also work with advisors in the Exploratory and Pre-Professional Advising Center (Explore Center) in 127 Love Library South, who are specially trained to guide students preparing to enter a professional school.

For complete and current information on advisors for majors, minors, or pre-professional areas, contact the Arts and Sciences Academic and Career Advising Center, 107 Oldfather Hall, 402-472-4190, http://cas.unl.edu/advising.

College Degree Requirements
College Distribution Requirements
Bachelor of Arts or Bachelor of Science (16 hours + Language)
The College of Arts and Sciences distribution requirements are designed to ensure a breadth of courses within the liberal arts degree. By engaging in study in several different areas within the College, students develop the ability to learn in a variety of ways and apply their knowledge from a variety of perspectives. All requirements are in addition to University ACE requirements.

- A student may not use a single course to satisfy both an ACE outcome and a College distribution requirement.
- A student may not use a single course to satisfy more than one College Distribution Requirement.
- A student may not use a course from their primary major to satisfy the Breadth Requirement (F), but may apply an ancillary requirement of the primary major or a course from their second major toward this requirement.
- Independent study, directed readings, or internship courses cannot be used to satisfy a College Distribution Requirement.
- Cross-listed courses from interdisciplinary programs will be applied in the same area as courses from the home/cross-listed department.

College Distribution Requirements

<table>
<thead>
<tr>
<th>CDR A - Written Communication</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDR B and BL - Natural, Physical, and Mathematical Sciences with Lab</td>
<td>4</td>
</tr>
<tr>
<td>Select from courses approved for ACE outcome 1.</td>
<td></td>
</tr>
<tr>
<td>Select from biochemistry, biological sciences, chemistry, computer science, geology, meteorology, mathematics, physics and statistics. Must include one lab in the natural or physical sciences. Lab courses may be selected from biochemistry, biological sciences, chemistry, geology, meteorology and physics.</td>
<td></td>
</tr>
<tr>
<td>Some courses from geography and anthropology may also be used to satisfy the lab requirement above.</td>
<td>1</td>
</tr>
<tr>
<td>CDR C - Humanities</td>
<td>3</td>
</tr>
<tr>
<td>Select from classics, English, history, modern languages and literatures, philosophy, and religious studies.</td>
<td></td>
</tr>
<tr>
<td>CDR D - Social Science</td>
<td>3</td>
</tr>
<tr>
<td>Select from anthropology, communication studies, geography, political science, psychology, or sociology.</td>
<td>3</td>
</tr>
<tr>
<td>CDR E - Language</td>
<td>0-16</td>
</tr>
<tr>
<td>Fulfilled by the completion of the 6-credit-hour second-year sequence in a single foreign language in one of the following departments: Classics and religious studies, or modern languages and literatures. Instruction is currently available in Arabic, Chinese, Czech, French, German, Greek, Japanese, Latin, Russian, and Spanish.</td>
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</tbody>
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Japanese Minor

Description

College Distribution Requirements

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<th>3</th>
</tr>
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<td></td>
</tr>
</tbody>
</table>
A student who has completed the fourth-year level of one foreign language in high school is exempt from the languages requirement, but encouraged to continue on in their language study.

### CDR F - Additional Breadth
Select from natural, physical and mathematical sciences (Area B), humanities (Area C), or social sciences (Area D). Cannot be a course from the primary major.

<table>
<thead>
<tr>
<th>Credit Hours Subtotal:</th>
<th>16-32</th>
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</thead>
</table>

1. See Degree Audit or a College of Arts and Sciences advisor for approved geography and anthropology courses that apply as natural science.
2. Language courses numbered 210 and below do not fulfill the CDR C.
3. See Degree Audit or College of Arts and Sciences advisor for list of natural/physical science courses in anthropology, geography, and psychology that do not apply as social science.

### Scientific Base
**Bachelor of Science Only (60 hours)**

The bachelor of science degree requires students to complete 60 hours in mathematical, physical and natural sciences. Approved courses for scientific base credit come from the following College of Arts and Sciences disciplines: actuarial science, anthropology (selected courses), astronomy, biochemistry (excluding BIOC 101), biological sciences (excluding BIOS 100 or BIOS 203), chemistry (excluding CHEM 101), computer science (excluding CSCE 10), geography (selected courses), geology, life sciences, mathematics (excluding courses below MATH 104), meteorology, microbiology, physics and statistics.

See your degree audit or a College of Arts and Sciences advisor for a complete list including individual classes that fall outside of the disciplines listed above. Up to 12 hours of scientific and technical courses offered by other colleges may be accepted toward this requirement with approval of a college advisor.

### Language Requirement
UNL and the College of Arts and Sciences place great value on academic exposure and proficiency in a second language. The UNL entrance requirement of two years of the same foreign language or the College’s language distribution requirement (CDR E) will rarely be waived and only with relevant documentation. See the main College of Arts and Sciences page for more details.

### Minimum Hours Required for Graduation
A minimum of 120 semester hours of credit is required for graduation from the College of Arts and Sciences. A total grade point average of at least 2.0 is required.

### Grade Rules
**Restrictions on C- and D Grades**
The College will accept no more than 15 semester hours of C- and D grades from other domestic institutions except for UNO and UNK. All courses taken at UNO and UNK impact the UNL transcript. No transfer of C- and D grades can be applied toward requirements in a major or a minor. No UNL C- and D grades can be applied toward requirements in a major or a minor. International coursework (including education abroad) with a final grade equivalent to a C- or lower will not be validated by College of Arts and Sciences departments to be degree applicable.

**Pass/No Pass Privilege**
The College of Arts and Sciences adheres to the University regulations for the Pass/No Pass (P/N) privilege with the following additional regulations:

- Pass/No Pass hours can count toward fulfillment of University ACE requirements and college distribution requirements up to the 24-hour maximum.
- Most arts and sciences departments and programs do not allow courses graded Pass/No Pass to apply to the major or minor. Students should refer to the department’s or program’s section of the catalog for clarification. By college rule, departments can allow up to 6 hours of Pass/No Pass in the major or minor.
- Departments may specify that certain courses of theirs can be taken only on a P/N basis.
- The college will permit no more than a total of 24 semester hours of P/N grades to be applied toward degree requirements. This total includes all Pass grades earned at UNL and other U.S. schools. **NOTE:** This 24-hour limit is more restrictive than the University regulation.

### Grading Appeals
A student who feels that he/she has been unfairly graded must ordinarily take the following sequential steps in a timely manner, usually by initiating the appeal in the semester following the awarding of the grade:

1. Talk with the instructor concerned. Most problems are resolved at this point.
2. Talk to the instructor’s department chairperson.
3. Take the case to the Grading Appeal Committee of the department concerned. The Committee should be contacted through the department chairperson.
4. Take the case to the College Grading Appeals Committee by contacting the Dean’s Office, 1223 Oldfather Hall.

### Course Level Requirements
**Courses Numbered at the 300 or 400 Level**
Thirty (30) of the 120 semester hours of credit must be in courses numbered at the 300 or 400 level. Of those 30 hours, 15 hours (1/2) must be completed in residence at UNL.

### Residency Requirement
Students must complete at least 30 of the 120 total hours for their degree at UNL. Students must complete at least 1/2 of their major coursework including 6 hours at the 300 or 400 level in their major, and 15 of the 30 hours required at the 300 or 400 level in residence. Credit earned during education abroad may be used toward the residency requirement only if students register through UNL.

### ACE Requirements
Consistent with the mission and values of the University, ACE is based on a shared set of four institutional objectives and ten student learning outcomes. The ACE program was approved by faculty in all eight undergraduate colleges and endorsed by the Faculty Senate, the student government, and the Academic Planning Committee in January 2008 for implementation in the fall 2009. ACE aligns with current national initiatives in general education.

To meet the ACE Program requirement, a student will complete a minimum of 3 credit hours for each of the ten ACE Student Learning Outcomes (a total of 30 ACE credit hours). See the ACE website at: http://
Japanese Minor

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ace.unl.edu for the most current information and the most recently certified courses.

**Catalog to Use**

Students must fulfill the requirements stated in the catalog for the academic year in which they are first admitted to and enrolled as a degree-seeking student at UNL. In consultation with advisors, a student may choose to follow a subsequent catalog for any academic year in which they are admitted to and enrolled as a degree-seeking student at UNL in the College of Arts and Sciences. Students must complete all degree requirements from a single catalog year. Beginning in 1990-1991 the catalog which a student follows for degree requirements may not be more than 10 years old at the time of graduation.

**Requirements for Minor Offered by Department**

Twelve (12) hours of courses numbered 300 or above:

Select 9 hours from the following 300-level JAPN courses:

- **JAPN 301** Advanced Conversation and Composition I
- **JAPN 302** Advanced Conversation and Composition II
- **JAPN 303** Advanced Grammar and Reading I
- **JAPN 304** Advanced Grammar and Reading II
- **JAPN 307** Business Japanese I
- **JAPN 308** Business Japanese II
- **JAPN 331** Introduction to Japanese Film
- **JAPN 332** Japanese Popular Culture
- **JAPN 333** Japanese Business Culture and Protocol

Select 3 hours from courses in a related area at the 300 level or above. Specific choices include:

- **JAPN 331** Introduction to Japanese Film
- **JAPN 332** Japanese Popular Culture
- **JAPN 333** Japanese Business Culture and Protocol
- **JAPN 483** Modern Japanese Literature and Culture in Translation
- **ANTH 366** Peoples and Cultures of East Asia

**Total Credit Hours: 12**

1 Special Topics and other 300-level or 400-level courses when related to Japanese language, literature, and culture may be used by approval of the advisor.

**Grade Rules**

**C- and D Grades**

A grade of C or above is required for all courses in the minor.

**Pass/No Pass**

No course taken Pass/No Pass will be counted toward the minor.

**JAPN 101 Beginning Japanese I**

**Description:** Fundamentals of the language. Emphasis on speaking and listening. Japanese phonetic symbols (Hiragana and Katakana).

**Credit Hours:** 5

Max credits per semester: 5

Max credits per degree: 5

Format: LEC

**Prerequisite for:** JAPN 102

**JAPN 102 Beginning Japanese II**

**Prerequisites:** JAPN 101 or equivalent.

**Description:** Continuation of JAPN 101. Reading of texts dealing primarily with Japan and Japanese life. Learning of frequently used Kanji.

**Credit Hours:** 5

Max credits per semester: 5

Max credits per degree: 5

Format: LEC

**JAPN 201 Second-Year Japanese I**

**Prerequisites:** JAPN 102; JAPN 202 parallel.

**Notes:** Continuation of JAPN 102. See instructor if you believe an equivalent course(s) may count for prerequisite.

**Description:** Reading of moderately difficult Japanese texts. Conversational and writing exercises based on the texts.

**Credit Hours:** 3

Max credits per semester: 3

Max credits per degree: 3

Format: LEC

**JAPN 202 Intermediate Grammar and Reading I**

**Prerequisites:** JAPN 102; JAPN 201 parallel.

**Notes:** See instructor if you believe an equivalent course(s) may count for prerequisite.

**Description:** Acquisition of intermediate grammar and developing reading competence.

**Credit Hours:** 3

Max credits per semester: 3

Max credits per degree: 3

Format: LEC

**Prerequisite for:** JAPN 204, JAPN 301; JAPN 307

**JAPN 203 Second-Year Japanese II**

**Prerequisites:** JAPN 201; JAPN 204 parallel.

**Notes:** A continuation of JAPN 201. See instructor if you believe an equivalent course(s) may count for prerequisite.

**Description:** Introduction of modern written Japanese. Various speech levels and styles.

**Credit Hours:** 3

Max credits per semester: 3

Max credits per degree: 3

Format: LEC

**JAPN 204 Intermediate Grammar and Reading II**

**Prerequisites:** JAPN 202; JAPN 203 parallel.

**Notes:** A continuation of JAPN 202. See instructor if you believe an equivalent course(s) may count for prerequisite.

**Description:** Introduction of modern written Japanese. Various speech levels and styles.

**Credit Hours:** 3

Max credits per semester: 3

Max credits per degree: 3

Format: LEC

**Prerequisite for:** JAPN 303

**JAPN 301 Advanced Conversation and Composition I**

**Prerequisites:** JAPN 202 or equivalent.

**Description:** Introduction to different speech levels and styles in realistic communicative situations enhancing conversational and writing competencies.

**Credit Hours:** 3

Max credits per semester: 3

Max credits per degree: 3

Format: LEC

**Prerequisite for:** JAPN 302

ACE: ACE 2 Communication Competence
JAPN 302 Advanced Conversation and Composition II
Prerequisites: JAPN 301 or equivalent.
Description: Continuation of JAPN 301.
Credit Hours: 3
Max credits per semester: 3
Max credits per degree: 3
Format: LEC
ACE: ACE 2 Communication Competence

JAPN 303 Advanced Grammar and Reading I
Prerequisites: JAPN 204 or equivalent.
Description: Reading of newspapers and other authentic materials.
Credit Hours: 3
Max credits per semester: 3
Max credits per degree: 3
Format: LEC
Prerequisite for: JAPN 304

JAPN 304 Advanced Grammar and Reading II
Prerequisites: JAPN 303 or equivalent.
Description: Continuation of JAPN 303.
Credit Hours: 3
Max credits per semester: 3
Max credits per degree: 3
Format: LEC

JAPN 307 Business Japanese I
Prerequisites: JAPN 202 or equivalent.
Notes: Intended for students with an intermediate level of Japanese language who are planning to equip themselves with language skills appropriate for the Japanese business world.
Description: Spoken language skills appropriate for Japanese office and business contexts including usage of various speech levels and styles.
Credit Hours: 3
Max credits per semester: 3
Max credits per degree: 3
Format: LEC
Prerequisite for: JAPN 308

JAPN 308 Business Japanese II
Prerequisites: JAPN 307 or equivalent.
Description: Continuation of JAPN 307.
Credit Hours: 3
Max credits per semester: 3
Max credits per degree: 3
Format: LEC

JAPN 331 Introduction to Japanese Film
Description: Survey of Japanese film and its history through appreciation of representative filmmakers’ works. Emphasis is given to analysis of visual, narrative, sound, and socio-cultural issues embedded in each film. Language of instruction is English.
Credit Hours: 3
Max credits per semester: 3
Max credits per degree: 3
Format: LEC

JAPN 333 Japanese Business Culture and Protocol
Notes: The course is taught in English.
Description: The standard of Japanese business culture and related social protocols in business environments.
Credit Hours: 3
Max credits per semester: 3
Max credits per degree: 3
Format: LEC
Offered: FALL/SPR

JAPN 483 Modern Japanese Literature and Culture in Translation
Description: Survey of modern Japanese literature through reading of representative works by writers of the nineteenth, twentieth, and twenty-first centuries in translation. Lecture includes culture and socio-historical issues of the periods. Language of instruction is English.
Credit Hours: 3
Max credits per semester: 3
Max credits per degree: 3
Format: LEC