



ADMINISTRATIVE CERTIFICATION

Description

At the University of Nebraska-Lincoln, education professionals seeking Administrative Certification through the Nebraska State Department of Education may complete coursework requirements for the following certifications or endorsements:

- Renewal
- Principal (Grades PK-8) (<https://cehs.unl.edu/edad/programs/administrative-certification/>)
- Principal (Grades 6-12) (<https://cehs.unl.edu/edad/programs/administrative-certification/>)
- Principal (Grades PK-12) (<https://cehs.unl.edu/edad/programs/administrative-certification/>)
- Special Education Supervisor (Birth-12) (<https://cehs.unl.edu/edad/programs/special-education-supervisor-certification/>)
- Superintendent (Grades PK-12) (<https://cehs.unl.edu/edad/programs/certificate-superintendency/>)

Refer to P-12 School Leadership (<https://go.unl.edu/grad-nde-edad/>) for additional information to aid in selecting a program.

Program-Related Information

Program Director

Sara Skretta
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Support Staff

Kendra Marker
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Program Website

<https://go.unl.edu/grad-nde-edad> (<https://go.unl.edu/grad-nde-edad/>)

Applying for Admission

Standard requirements for all graduate programs

- Application for Admission with \$50 non-refundable application fee (<https://graduate.unl.edu/admissions/requirements/#appfee>).
- Transcripts (<https://graduate.unl.edu/admissions/requirements/#transcripts>) (unofficial): Uploaded as part of application form.
If International: Uploads must include all college- or university-level transcripts or mark sheets (records of courses and marks earned), with certificates, diplomas, and degrees plus certified English translations.

After admission: Official documents are required from all students who are admitted and enroll. Photocopies of certified records are not acceptable. International students enrolled in other U.S. institutions may have certified copies of all foreign records sent directly to the Office of Graduate Studies by their current school's registrar office.

- If applicant's native language is not English, verification of English proficiency (<https://graduate.unl.edu/admissions/english-proficiency/>) is required.

When sending TOEFL scores, our institution code is 6877 and a department code is not needed.

- If applicant is not a US citizen and expects an F or J visa: financial information (<https://graduate.unl.edu/prospective/international/financial/>).
- Applicants must also fulfill any additional requirements the department specifies at the time of application.

Additional requirements specific to this program

The following are required for endorsements. Renewals do not require these items.

- Resume/CV
- *For Superintendent PK-12: Personal Statement:* This statement should include professional goals, areas of academic interest and why you are applying to this University.
- *For Principal (PK-8 or 7-12) or Special Education Supervisor: Essay:*
 - a. Nebraska's EDAD P-12 leadership program is built around the school leader as a Visionary Thinker, Reflective Learner, and Servant Leader. Explain what these core competencies mean to you and how your experiences and aspirations align with them.
 - b. P-12 leadership is increasingly dynamic and complex. Describe what you see as the most significant problems, challenges, or opportunities facing P-12 education today and how your experiences, knowledge and background prepared you to deal with such challenges as a P-12 leader.
- Two letters of recommendation
- Academic Eligibility: Most students who complete coursework at UNL for a Principal or Superintendent certification/endorsement must concurrently pursue a UNL Master of Education in Educational Administration; contact the department if you have questions about this.